



Entegral COVID-19 Services Quick Reference Guide

1. Login to your Entegral Network Management Profile
2. Select "My Programs"
3. Select "View General Profile"
4. On the list of questions, look to the very bottom to find "COVID-19 Services"
5. Complete all questions with 100% accuracy

The screenshot shows the 'COVID-19 Services' configuration page. On the left is a navigation tree with 'COVID-19 Services' highlighted. The main content area contains seven numbered questions with various input types and annotations:

- 1. Current Shop Operating Status:-** A dropdown menu with 'Open Repair Location' selected. An arrow points to it with the note: "Remember to keep this updated if you make changes!!". A 'Definitions:' box lists: Handling Repairs Onsite, No estimates or repairs onsite, and Temporarily Closed.
- 2. Crisis Period Business Hours:-** An open text box containing "We are operating our normal business hours." with a star icon and note: "This is an open Text Box. Use this to display any Hours of Operation changes or simply say 'Operating Normal Business Hours'".
- 3. Is home vehicle pick up available?~** Radio buttons for Yes (selected) and No.
- 4. Do you offer rental delivery when you do the Home Vehicle Pick up?~** Radio buttons for Yes (selected) and No.
- 5. Do you offer touchless contact services?~** Radio buttons for Yes (selected) and No.
- 6. Touchless Contact Services:-** Checkboxes for Curbside Check In, Curbside Estimate, Virtual Estimate (Web and Mobile), Online Scheduling, Virtual Payment, and Electronic Documents.
- 7. Additional Services~** An open text box containing "We are offering free tow service every Friday! Special hours available for our U.S. Military customers." with a star icon and note: "This is an Open Text Box for you to use to highlight any of your Specialties!".

If you need assistance, feel free to reach to our support team

by email at support@entegral.com

or call 1-888-850-2767.